



FLORENCE CITY COUNCIL

MINUTES – REGULAR MEETING

TUESDAY, JUNE 27, 2006

The City Council of the City of Florence, Kentucky met in Regular Session on Tuesday, June 27, 2006 at 7:00 p.m. in the Florence Government Center with Mayor Diane E. Whalen presiding in the Chair.

CALL TO ORDER, WELCOME, & ROLL CALL:

Mayor Whalen called the regular and special meeting to order and declared the Regular Session to be open for the presentation of all City business.

The roll was called and the following members of Council registered present: Mel Carroll, Dale Stephens, David A. Osborne, Vice Mayor Dr. Julie Metzger-Aubuchon, Betsy Conrad, and Ted Bushelman.

Also present were Mayor Diane E. Whalen, City Coordinator Patricia J. Wingo, Community Development Director/Assistant City Coordinator Rick Lunnemann, City Attorney Hugh O. Skees, Finance Director Linda Chapman, Fire/EMS Chief Marc Muench, Human Resources Director Regina Blain, Police Chief Tom Szurlinski, Public Services Director Bob Townsend, City Engineer Bill Viox, Administrative Assistant Donna Smith, Vickie Rogers of 1480 Vistaglen Circle in Union, Code Administrator Jeremy Kleier, Code Enforcement Boardmembers Jim Johnson and Jerry Wagoner, Volunteer Fire/EMS Lieutenants Greg Aylor, Brad McDaniel, Tom Spille, and Michael Wright, Marty Thomas, Cossette Spille, J. Kelly Huff of 1160 Tamarack, Gene Cunningham of 146 W. Dilcrest Drive, Videographer Jerry Schrepfer, Kentucky Enquirer Reporter Brenna Kelly, Florence Recorder Newspaper Reporter Lindsay Kottmann, and City Clerk Joe Christofield.

MINUTES:

Mayor Whalen called for a motion to approve the minutes of June 13, 2006 Regular Meeting of Council. Councilmember Bushelman so moved, with second from Councilmember Stephens. **Council approved by unanimous vote.**

RECOGNITION:

Mayor Whalen recognized former City of Florence Code Enforcement Boardmember Vickie Rogers and presented her with a plaque for her four (4) years of service to the City. Mrs. Rogers and her family recently moved from Florence to Union; therefore she was no longer able to serve on the Board. Mayor Whalen said the City was in the process of finding a replacement for Mrs. Rogers.

SWEARING-IN:

Fire/EMS Chief Muench introduced Firefighter Volunteer Officers Greg Aylor, Brad McDaniel, Tom Spille, and Michael Wright, who were all being promoted to the rank of Lieutenant.

Mayor Whalen gave the oath of office to Firefighter Volunteer Officers Aylor, McDaniel, Spille, and Wright.

SECOND READINGS:

Mayor Whalen presented the following Ordinance for second reading:

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ORDINANCE NO. O-13-06: AN ORDINANCE OF THE CITY OF FLORENCE, KENTUCKY AMENDING THE BUDGET FOR THE 2005-2006 FISCAL YEAR OF THE CITY. (AMENDMENT #2)

Mayor Whalen read the following summary of the Ordinance: *This Ordinance is the second amendment to the fiscal year 2005-2006 Budget of the City. The purposes of this amendment are as follows: (a) to reflect an increase in General Fund revenues due to collection of prior year delinquent taxes and an increase in the portion of the tax rate to cover hazardous pensions; (b) to reflect an increase in General Fund expenditures relating to the transition to in-house ALS in the Fire/EMS Department; (c) to reflect a change in Capital Improvement Fund revenues because of the addition of two police department grants, a negotiated decrease in baseball stadium revenues, and shifting the contribution from the Fire Protection District to the FY 2006-2007 budget to correspond with the arrival and expenditure for the rescue pumper; (d) to reflect changes in Capital Improvement Fund expenditures to cover the costs of the computer infrastructure project, the use of grant revenue to purchase cameras for the Government Center, a carry-over of Public Services Department storm water improvement funds from the prior year budget, showing the receipt of insurance claim revenue relating to a totally damaged police cruiser and the purchase of a replacement, the use of Fire/EMS funds to refurbish a vehicle, the expenditure for hillside landscaping adjacent to the baseball stadium, and movement to the FY 2006-2007 budget of funds for projects which will not be completed this year, including Mall Road improvements, the Safety City project, Light Poles for Industrial Road and Wayfinding signs; (e) to reflect changes in revenues and expenditures in the Water & Sewer fund relating to anticipated water usage through June 30, 2006; and (f) to reflect a change in the World of Sports fund relating to a transfer from General Fund for operation and storm damage.*

Councilmember Osborne moved, with second from Vice Mayor Metzger-Aubuchon, that Ordinance No. O-13-06 be approved on second reading and be published in accordance with the law. **Council approved by unanimous vote.**

Mayor Whalen presented the following Ordinance for second reading:

ORDINANCE NO. O-14-06: AN ORDINANCE OF THE CITY OF FLORENCE, KENTUCKY ADOPTING THE OFFICIAL BUDGET FOR THE 2006-2007 FISCAL YEAR OF THE CITY.

Mayor Whalen read the following summary of the Ordinance: *This Ordinance adopts the fiscal year 2006-2007 budget of the City including the General Fund, the Capital Improvement Fund, the Capital Projects Fund, the Municipal Aid Road Fund, the Local Government Economic Aid Fund, the Asset Forfeiture Fund, the Aquatic Center Fund, the Equipment Replacement Fund, the Water & Sewer Fund, the World of Sports Fund and the Health and Dental Fund. Budgeted resources and expenditures are as shown on Exhibit “A”.*

City of Florence Enacted Budget Fiscal Year 2006-07	General Fund	Capital Improvement Fund	Capital Project Fund	Municipal Aid Road Fund	Local Gov. Econ. Aid Fund	Asset Forfeiture Fund	Aquatic Center Fund	Equip. Replace. Fund	Water & Sewer Fund	World of Sports Fund	Health and Dental Fund
Estimated Revenues & Transfers	23,111,700	6,555,400	58,000	687,000	92,525	30,000	518,500	773,450	7,144,500	979,650	3,124,400
Beginning Fund Balance	6,496,387	483,452	3,140,218	94,364	48,919	250,057	13,894	-	23,353,385	1,229,979	2,187,424
Total Resources Available For Appropriations	29,608,087	7,038,852	3,198,218	781,364	141,444	280,057	532,394	773,450	30,497,885	2,209,629	5,311,824
Total Expenditures and Transfers	25,018,842	6,885,854	675,000	705,000	100,000	25,000	523,500	-	7,139,150	869,783	1,975,000
Estimated Fund Balance at Year- End	4,589,245	152,998	2,523,218	76,364	41,444	255,057	8,894	773,450	23,358,735	1,339,846	3,336,824
Total Budget	29,608,087	7,038,852	3,198,218	781,364	141,444	280,057	532,394	773,450	30,497,885	2,209,629	5,311,824

Councilmember Stephens moved, with second from Councilmember Conrad, that Ordinance No. O-14-06 be approved on second reading and be published in accordance with the law. **Council approved by unanimous vote.**

Mayor Whalen presented the following Ordinance for second reading:

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ORDINANCE NO. O-15-06: AN ORDINANCE AMENDING ORDINANCES RELATING TO PERSONNEL POLICIES, JOB DESCRIPTIONS, AUTHORIZED EMPLOYMENT POSITIONS, WITH CORRESPONDING CHANGES TO THE PAY PLAN, INCLUDING A 3.6% COST OF LIVING ADJUSTMENT FOR FISCAL YEAR 2006-2007.

Mayor Whalen read the following summary of the Ordinance: *This Ordinance changes the job titles of Tax Clerk and Billing Clerk to Finance Clerk and reduces the number of authorized positions from five to four; changes the job title of Unit Supervisor to Finance Supervisor, updates the job description and moves the position from clerical non-exempt to administrative/staff exempt status; updates the job description of Occupational License Inspector, establishes the pay scale for that position and changes the position from part-time to full-time exempt status; creates the job of Infrastructure Management System Coordinator, establishes the job description, and authorized pay scale for that position; changes the number of authorized Police Officers (Recruit through Police Officer I) from 34 to 38; reduces the number of authorized part-time positions from six to five; and provides for a 3.6% cost of living adjustment to the Pay Plan for Fiscal Year 2006-2007.*

Councilmember Conrad moved, with second from Vice Mayor Metzger-Aubuchon, that Ordinance No. O-15-06 be approved on second reading and be published in accordance with the law. **Council approved by unanimous vote.**

RESOLUTIONS:

Mayor Whalen presented the following Resolution for consideration:

RESOLUTION NO. R-7-06: A RESOLUTION OF THE CITY OF FLORENCE, KENTUCKY, AS GRANTEE, ACCEPTING THE GRANT, APPROVING THE GRANT AGREEMENT, AUTHORIZING AMENDMENT OF ANY APPLICABLE LOCAL BUDGET, AND AUTHORIZING A REPRESENTATIVE TO SIGN ALL RELATED DOCUMENTS.

Councilmember Carroll moved, with second from Councilmember Bushelman, that Resolution R-7-06 be approved as reviewed. **Council approved by unanimous vote.**

Mayor Whalen presented the following Resolution for consideration:

RESOLUTION NO. R-8-06: A RESOLUTION OF THE COUNCIL OF FLORENCE, KENTUCKY, AUTHORIZING AN APPLICATION TO THE GOVERNOR'S OFFICE FOR LOCAL DEVELOPMENT FOR ASSISTANCE UNDER THE LAND AND WATER CONSERVATION FUND ACT OF 1965.

Councilmember Osborne moved, with second from Vice Mayor Metzger-Aubuchon, that Resolution R-8-06 be approved as reviewed. **Council approved by unanimous vote.**

MAYOR'S REPORT:

Mayor Whalen advised the regularly scheduled City Council caucus for Tuesday, July 4 was cancelled due to the holiday (Independence Day).

Mayor Whalen advised of the City's annual Independence Day Celebration event scheduled for Tuesday, July 4 at 6 p.m. on the campus of the Florence Government Center.

Mayor Whalen advised of the Florence Freedom's Independence Day event scheduled for Saturday, July 1 after the evening baseball game.

Mayor Whalen advised of the City's Concert on Campus scheduled for Saturday, July 8 at 6 p.m. on the campus of the Government Center.

Mayor Whalen advised the Dive-In movie scheduled for last Friday was rescheduled due to weather for Friday, June 30 at 9 p.m. at the Florence Family Aquatic Center.

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Mayor Whalen advised of the City's next Babysitting Class scheduled for Saturday, July 8 from 9 a.m. to 5 p.m. at the Florence Nature Park.

CITY COORDINATOR'S REPORT:

No report was given by City Coordinator Pat Wingo.

OTHER:

Mayor Whalen asked if any Councilmember desired recognition; Councilmember Stephens advised of several compliments he received about the City's Public Services Department regarding the work recently done on Center Street and Main Street.

Mayor Whalen asked if any department head desired recognition; Police Chief Tom Szurlinski advised the City's Safety Fair scheduled for Saturday, July 15 from 10:30 a.m. to 2 p.m. has been moved from Home Depot to the new Super Wal-mart on Houston Road.

Finance Director Linda Chapman advised of a change in the Finance Department. She said the mailed June 30 quarterly payroll returns will include a notice stating the City will no longer be mailing out the quarterly payroll tax returns and annual occupational license renewals, which is estimated to save the City approximately \$6,000 per year. She said the necessary forms are available on the City's Web Site, www.cityofflorenceky.com, adding the Department would mail the forms if requested.

Mayor Whalen advised the County no longer mails out the necessary forms and also provides them via online.

Mayor Whalen asked if anyone in the audience desired recognition; no one responded.

EXECUTIVE SESSION:

Mayor Whalen called for a motion to go into **Executive Session** pursuant to K.R.S. 61.810 (1)(b) Acquisition/Sale of Real Property & (c) Litigation. Vice Mayor Metzger-Aubuchon so moved, with second from Councilmember Conrad and **unanimous approval of Council**, the time being 7:30 p.m.

Mayor Whalen called for a motion to come back into session after the **Executive Session** pursuant to K.R.S. 61.810 (1)(b) Acquisition/Sale of Real Property & (c) Litigation. Councilmember Stephens so moved, with second from Councilmember Osborne and **unanimous approval of Council**, the time being 7:54 p.m.

ADJOURNMENT:

There being no further business to come before the Council, Mayor Whalen called for a motion to adjourn. Councilmember Osborne so moved, with second from Vice Mayor Metzger-Aubuchon, and **unanimous approval of Council**, the time being 7:55 p.m.

APPROVED:

Diane E. Whalen, Mayor

ATTEST:

Joseph A. Christofield, City Clerk